

Club St. Bernard
Standing Rules
As Amended 2014

- A. Familiarization and other complimentary trips.
1. Familiarization and other complimentary resort trips will be allocated to Board members who qualify in accordance with TSC and resort requirements. Prior to the May Board meeting each year, the President will prepare a list of the eligible Board members for the approval of the Board. Those listed will be in order starting with those who have never been, or who have been least recently on such a trip, and ending with those who have been on such a trip recently. The Vice-President, as the TSC Delegate, will manage the rotation of the list and notify the Board member next in line as the trips become available. If a Board member is offered a trip and cannot accept it, that person will be moved to the bottom of the list. The rotation of the list will be carried forward from year to year for those Board members who are reelected to the Board. Complimentary site visits for scheduled trips will be awarded to the Trip Leader whether they are a Board member or not and will not change a Board member's position on the FAM trip list. Recipients of FAM trips will issue a comprehensive report to the membership and will give serious consideration to leading future trips.
 2. The Club TSC Delegate will be reimbursed at the then current rate allowed by the Internal Revenue Service for business travel for tax purposes or airfare, whichever is less, for attending official meetings. The registration fee for the annual Bid meeting will also be reimbursed. If an overnight stay is required, hotel costs up to \$90.00 will be reimbursed.
- B. Trip Leader procedures and responsibilities.
1. Develop the final price, including all TSC fees, in conjunction with the Treasurer and Travel Director. Each final trip price will also include a \$10.00 Club participation fee. These funds will be designated as Operational funds rather than Trip funds.
 2. Trip Leaders will make initial assignment of travelers to condos. Any subsequent disagreements about sleeping arrangements between condo/room mates will be resolved by chance (i.e., coin flip, high card, etc.). Methods used will be agreeable to all parties and the Trip Leader.
 3. Sleeping in common areas (i.e., living room, den, etc.) is to be discouraged. If necessary, allowing someone to sleep in common areas must be agreeable to all parties in the unit and the Trip Leader.
 4. Smokers will be assigned lodging with other smokers. If that is not possible, smokers assigned lodging with non-smokers must agree not to smoke inside the accommodations, or be prepared to pay for separate accommodations.
 5. Skiers traveling with children will be assigned lodging with others traveling with children. If that is not possible, those traveling with children must agree that their children will not disturb others sharing accommodations or be prepared to pay for separate lodging.
 6. Trip Leaders should withhold offering trip spaces to other TSC clubs until after the Club St. Bernard August season Kickoff meeting.

7. Effective August 1, 2008, if a trip generates a surplus of funds and the Trip Leader is not reimbursed or is only partially reimbursed by his/her Tour Package, the Trip Leader may claim a portion of the surplus at a rate of \$100.00 per trip participant up to the cost of the trip, minus any reimbursement received from the tour operator, the resort or other similar source.
8. Effective August 1, 2008, if a trip generates a profit totaling more than \$10.00 per participant after reimbursement of the trip leader in accordance with 7. above, each participant will be offered a full refund of his/her share of the profit.

C. Signing of checks.

1. The President, Vice-President, Treasurer, and Travel Director are authorized to sign checks for the Club.

D. Membership Director procedures.

1. Give or send Club St. Bernard patches to members when their dues are paid, one for single memberships and two for family memberships.
2. Assign a volunteer committee to call members a few days before meetings and social affairs to remind them to attend.
3. Treat "membership renewal" as a current paid-up member that is renewing for the upcoming year (Reference paragraph 2.03 of the CSB By-Laws).

E. Summer Expedition Trips.

1. Since Summer Expedition trips typically occur after the close out of the normal ski year/season (i.e., May to April), a trip applicant does not have to pay membership fees again for the year a trip departs if they were a member during the year the application was submitted. This ruling applies if the Summer Expedition trip is the only trip the member will be participating in that second year.